

Timely Warning Policy

Purpose

Crestmont University is committed to maintaining a safe learning environment. In accordance with the Clery Act, Crestmont University provides **Timely Warnings** to notify students and employees of certain crimes that occur within the University's Clery geography, and that may pose a serious or continuing threat to the community.

Timely Warnings are intended to provide information that helps individuals make informed decisions about their personal safety.

When a Timely Warning Is Issued

The Clery Compliance Officer is responsible for reviewing reports of Clery Act crimes and determining, based on the available facts and circumstances, whether a Timely Warning is necessary. The Clery Compliance Officer may consult with Campus Security Authorities (CSAs), local law enforcement agencies, University leadership, and other appropriate personnel when evaluating the need for a warning.

Once it is determined that a serious or continuing threat exists, the Clery Compliance Officer, or designee, will authorize and coordinate the issuance of the Timely Warning to the campus community.

Each situation is evaluated on a case-by-case basis.

Examples of crimes that may result in a Timely Warning include:

- Criminal homicide
- Sexual assault
- Robbery
- Aggravated assault
- Burglary

- Motor vehicle theft
- Arson
- Domestic violence
- Dating violence
- Stalking
- Hate crimes

In determining whether a Timely Warning should be issued, the University will consider factors including, but not limited to:

- The nature and severity of the reported crime;
- Whether the suspect has been identified or apprehended;
- The continuing risk to students and employees;
- The likelihood of additional incidents occurring; and
- Information provided by law enforcement or other reliable sources.

The University will issue Timely Warnings as soon as pertinent information is available and in a manner that aids in the prevention of similar crimes.

Not every reported crime will require a Timely Warning. If there is no ongoing threat to the community, a warning may not be issued.

Reporting a Crime

Students and employees are encouraged to report crimes or suspicious activity promptly to:

- A Campus Security Authority (CSA), or
- The Clery Compliance Officer
- Through our website

Prompt reporting helps the University assess potential threats and take appropriate action to protect the community.

Distribution of Timely Warnings

Timely Warnings will be distributed in a manner designed to reach the University community as quickly as possible. Depending on the circumstances, warnings may be communicated through one or more of the following methods:

- Email notifications to all students and employees;
- Text message notifications, when available;

Timely Warnings will withhold the names and other personally identifying information of victims as required by law and will include information that promotes safety and helps prevent similar incidents.

Policy Review

This policy is reviewed quarterly and updated as needed to ensure compliance with the Clery Act and to reflect changes in CIU's operations or leased instructional space.